

**Minutes of the Gawcott with Lenborough Parish Council Meeting held on  
Thursday 11<sup>th</sup> September 2025 at 7.30pm**

**Present:** Cllr White (Chair), Cllr Ulph, Cllr Burgess, Cllr Gibbs and Kelly Harris, Clerk & RFO & 2 members of the public (MoP)

**Buckinghamshire Cllrs:** No representatives in attendance

**1. To receive apologies for absence**

Cllr Bate and Cllr Tofield sent their apologies.

**2. Co-option of Parish Councillor – to consider and vote on an application received for the vacant Councillor position**

Cllrs unanimously resolved to co-opt Ms Jenny Robertson to the Parish Council. Ms Robertson signed her Declaration of Acceptance of Office and joined the meeting as Cllr.

**3. To receive declarations of interest**

No declarations of interest were received.

**4. To approve the minutes of the Parish Council Meeting held on Thursday 10<sup>th</sup> July 2025**

The draft minutes were agreed unanimously and approved and signed as a true record of the meeting.

**5. Public Participation Session**

There was nothing raised.

**6. To receive updates from Buckinghamshire Councilors**

No representatives from Buckinghamshire Council were present.

**7. Finance**

**a. To agree the September payment run as circulated and formally approve the August payments**

**GAWCOTT WITH LENBOROUGH PARISH COUNCIL - PAYMENT RUN September 2025**

<b>Payee</b>	<b>Detail</b>	<b>Amount</b>
Clerk	Clerk salary for August and any related expenses	£544.00
KJ Parker (The Lawn Ranger)	Grass cutting for August	£280.00
Karen Richards	Pavilion cleaning for August & expenses for cleaning products	£80.00
	<b>Total</b>	<b>£904.00</b>

**GAWCOTT WITH LENBOROUGH PARISH COUNCIL - PAYMENT RUN August 2025**

<b>Payee</b>	<b>Detail</b>	<b>Amount</b>
Clerk	Clerk salary for July and any related expenses	£598.00
Cllr Burgess	Expenses - sandpaper and stain for benches	£59.94
KJ Parker (The Lawn Ranger)	Grass cutting for July	£280.00
NALC	Training course for Cllr White - planning for the future: navigating the new planning framework	£42.00
Karen Richards	Pavilion cleaning for July & expenses for cleaning products	£206.70
Bucks Council	Election recharges	£251.00
	<b>Total</b>	<b>£1,437.64</b>

Cllrs unanimously agreed to the September and August payment runs.

**b. To note the balance of accounts as at 31<sup>st</sup> July 2025:**

- Business account x2092 - £650.53
- Playing field account x2967- £2,547.80
- Deposit account x5984 - £38,033.72

Cllrs noted the account balances to 31<sup>st</sup> July 2025.

**c. To note the balance of accounts as at 31<sup>st</sup> August 2025:**

- Business account x2092 - £810.41
- Playing field account x2967- £7,493.95
- Deposit account x5984 - £36,257.95

Cllrs noted the account balances to 31<sup>st</sup> August 2025.

**d. To review the July bank statements and review and agree the payments and receipts reports**

Cllr Gibbs checked the bank statements against the payments and receipts reports which were agreed and signed.

**e. To review the August bank statements and review and agree the payments and receipts reports**

Cllr Ulph checked the bank statements against the payments and receipts reports which were agreed and signed.

Cllrs approved payment of £2,381.70 to Fisher German for the valuation of Hodding Wood, £75 reimbursement of expenses for Cllr White and payment of £816 to the Village Hall for the Parish Council's contribution to the new roof insulation.

**8. Planning: To discuss planning applications.**

**a. Planning applications**

**25/01927/APP – The Old Barn, Lenborough Road**

Householder application for single storey rear extension link to proposed converted garage

Cllrs resolved they had NO OBJECTIONS to this application

**25/02332/APP – Hill Brick Barn, Lenborough Road**

Householder application for proposed new front entrance area with oak framed canopy, wood burning stove with external flue, fenestration alterations and new external garage doors

Cllrs resolved they had NO OBJECTIONS to this application

**PL/25/2752/KA – 4 Church Street**

Fell 1 x Birch due to size and its blocking light getting through. Replace it with another tree more suited to the space available

Cllrs resolved they had NO OBJECTIONS to this application

**25/01942/APP - Manor Farm House, Hillesden Road**

Householder application for retention of replacement windows (Retrospective)

Cllrs resolved they had NO OBJECTIONS to this application

**25/01943/ALB - Manor Farm House, Hillesden Road**

Listed building application for retention of replacement windows (Retrospective)

Cllrs resolved they had NO OBJECTIONS to this application

**25/01944/APP - Manor Farm House, Hillesden Road**

Householder application for retention of the installed lights and CCTV units on the rear elevation (Retrospective)

Cllrs resolved they had NO OBJECTIONS to this application

**25/01945/ALB - Manor Farm House, Hillesden Road**

Listed building application for retention of the installed lights and CCTV units on the rear elevation (Retrospective)

Cllrs resolved they had NO OBJECTIONS to this application

**25/01946/APP - Manor Farm House, Hillesden Road**

Householder application for retention of the installed garage doors (Retrospective)

Cllrs resolved they had NO OBJECTIONS to this application

**25/01947/ALB - Manor Farm House, Hillesden Road**

Listed building application for retention of the installed garage doors (Retrospective)

Cllrs resolved they had NO OBJECTIONS to this application

**b. Ongoing planning matters**

To receive the written report about ongoing planning matters in the Parish

Cllrs noted the report and there were no comments made.

**c. Any other planning matters of relevance to Gawcott**

Cllr White mentioned that the consultation for The Rise development had been well attended, and an application should be made soon.

**9. To report on any Highways, Footpaths & Footways and Lighting matters**

Cllr Burgess noted that the hedges opposite Red Lion house need cutting back. Cllr White will check the address for the Clerk to issue a letter requesting the hedges are cut. **Action: Cllr White / Clerk**

Cllr Burgess also advised that a cover in the path in the same area is a trip hazard. Cllr White will check the location and report via Fix My Street. **Action: Cllr White**

The hedges mentioned at the July meeting look better but still need some attention. Cllr Ulph will raise this at his next meeting with the solar farm. **Action: Cllr Ulph**

Cllr Burgess advised that there is a tree in the park the needs cutting. She is happy to carry out the work. **Action: Cllr Burgess**

Cllrs advised that the sign into the village on Buckingham Road has been damaged. The Clerk asked if photos could be sent to her and she will report to Bucks Highways. Cllr Ulph will send some photos. **Action: Cllr Ulph / Clerk**

Cllr Gibbs mentioned that MK Council has introduced 20mph limits on some roads and he wondered if this could be introduced in the parish. He was advised that MK Council is different to Bucks Council and that Bucks Council does not like 20mph limits.

Cllr Gibbs mentioned parking on the corner of Main Street / Church Street, with vehicles parked right up to the corner and some parking on the pavement. Cllr Gibbs will send photos showing the parking issues to the Clerk to raise with Bucks Highways, in the hope that lines can be applied to the road. **Action: Cllr Gibbs / Clerk**

Mr Roger Behagg, a resident of Edgcott, was in attendance and he spoke to the Parish Council about the development of HMP Grendon Springhill and the increase in construction traffic. Although the extension to the prison has been granted, the local authority must approve the traffic management plan. One of the proposed construction routes shown in the plan affects Gawcott and the Parish Council was not aware of this. The other proposed route uses the A421/A4422 to Bicester/Broadway. Mr Behagg believes the plan is currently completely inadequate, with the plan saying at the peak of construction there will be 200 trips or movements and 1000 cars per day using the route. He is part of a working group who are awaiting a meeting about the plan. The last date for objections to the plan is the 18<sup>th</sup> September 2025. The meeting will include members from Edgcott Parish Council and Grendon Underwood Parish Council, and Mr Behagg would welcome members of Gawcott with Lenborough Parish Council to join them. Their argument will be that it is ridiculous to have the main construction route through Gawcott and surrounding villages and that there is a viable alternative route using the A roads. Both unitary councillors have advised they will support the objection.

It is estimated that it will take 7.5 years to complete the project to build 6 new blocks at the prison and ancillary buildings. An initial survey of the roads will take place before the work begins and again after completion to repair any damage to the roads.

Cllr White believes there are two things to be done:

1. The Parish Council records our concerns before 18<sup>th</sup> September and Cllr White will pull something together for this. **Action: Cllr White**
2. Representatives from the Parish Council attend the meeting and Mr Behagg will advise once a date has been agreed.

## **10. To report on any Maintenance and Environment issues**

There was nothing to report.

## **11. To provide updates for the Pavillion, Playing Fields and Play Area**

Cllr White advised that one of the lamps is out at the all-weather pitch. He is looking for someone who can repair the light, however, in time it might be sensible to replace the lighting with LED lights.

Cllr White mentioned that the football club has complained about the fencing around the cricket square which they believe to be a health and safety issue to their players. Cllr White has spoken to the cricket club about the complaint and said that it would be preferable if they replaced it with a PVC mesh. They are on notice that there is a health and safety concern, and Cllr White will keep his eye on the situation.

The lady who opens and locks the playing field has discovered nitrous oxide cans which she has passed to Cllr White. Cllr White will speak to the police about this.

The anti-climb paint will not be applied to the all-weather pitch 'cage' until next summer, but the signage will be installed to act as a deterrent.

Cllr Burgess advised that the bins at the park need to be emptied every week over summer as they have been overflowing.

## 12. To report on any other Parish Council business

- To discuss the quote received for a minimum of £658 excluding parts and VAT for a SWARCO engineer to attend to the faulty MVAS machine  
Cllrs would like to know how long any work to the MVAS would be guaranteed for. Cllrs also asked whether Cllr Bate could contact Elan City for a comparison quote to purchase a brand-new sign. **Action: Cllr Bate**
- To discuss the Hodding Wood valuation and agree next steps  
As the valuation has not yet been received, this agenda point will be moved to the October agenda.

## 13. To receive reports from the village hall, solar farm and community group

Cllr White has raised with HS2 whether they would finance internal decoration of the hall, but his request was not received with much enthusiasm. HS2 has asked for a quote for the work to be shared with them. There is a village hall committee meeting taking place w/c 15<sup>th</sup> September.

Cllr White has suggested the PC becomes a corporate trustee and finances the hall and believes a village referendum is probably needed before this happens.

Cllr Ulph advised there is a solar farm meeting taking place on 12<sup>th</sup> September. The solar farm experienced a big outage in August due to National Grid doing work, and they lost 18 days. No compensation will be given for this.

Community group – Fish & chips and bingo take place on 20<sup>th</sup> September, and 53 tickets have been sold. The summer raffle is running, but there has not been much interest.

S106 money was mentioned. The Clerk will speak to the S106 officer at Bucks Council for a full list of all S106 money available to the Parish Council with expiry dates. **Action: Clerk**

## 14. Future meetings

9<sup>th</sup> October, 13<sup>th</sup> November and 11<sup>th</sup> December (no meeting in August).

The Chairman thanked everyone for their contribution, and declared the meeting closed at 21.15.

Chair: ..... Date: .....

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